

MINUTES

NEW JERSEY STATE BOARD OF ARCHITECTS

October 8, 2015

Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:21 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED
President	Richard Picatagi, LLA	(X)	()	()
Vice President	Obiora Agudosi, RA	(X)	()	()
Board Member	Diane Goté, CID	(X)	()	()
Board Member	Kishor Y Joshi, RA	(X)	()	()
Board Member	Arthur F Margiotta, RA	(X)	()	()
Board Member	Louis J Mraw	()	()	(X)
	Government Member			
Board Member	Nicholas J. Netta, RA	(X)	()	()
Board Member	Michael G. Soriano, RA	(X)	()	()
Board Member	Albert Zaccone, RA	(X)	()	()
Board Member	Architect Member			
Board Member	Landscape Architect Member			
Board Member	Vacant - Public Member			
Board Member	Vacant - Public Member			

OTHERS PRESENT: B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; and Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Beverly Rankin, of the Board of Architects; and Martha Richardson staff member of the Board of Professional Engineers and Land Surveyors.

ALSO PRESENT: Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs and Jerome Eben, AIA, Liaison to NJ AIA.

II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 8, 2015 / Page 2

III APPROVAL OF MINUTES

September 10, 2015

Editorial change was made to page 4.

ACTION: Mr. Zaccone motioned to approve of the minutes as amended. Mr. Soriano seconded the motion. It passed unanimously.

IV ANNOUNCEMENTS

Mr. Picatagi noted that Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs will be present to discuss digital signature and seal regulation with the board at 9:30 am.

Investigative inquiry with the respondent pertaining to ITEM NO. 107020 at 10:30 am.

V OLD BUSINESS

A North Carolina - U.S. Supreme Court decision involving the powers of state boards
At their July 2015 meeting, the Board was informed of the recent U.S. Supreme Court decision involving the powers of state boards. After some discussion, the Board unanimously voted to send a memo to the Director of Division of Consumer Affairs with their concerns regarding the US Supreme Court's decision.

ACTION: No response from the Division of Consumer Affairs.

B Previously closed disciplinary matters

ITEM NO. 88654

A. Zaccone

Respondent/s: PIMPAO, Edmund J. - AI011401
Architectus, LLC - no COA

On May 9, 2013, the Board unanimously voted to issue the settlement letter with the addition of Mr. Pimpao to take two 3-credit college ethics course. On June 12th, the Board reviewed a copy of the signed settlement letter from Mr. Pimpao; a copy of the Board's May 23rd letter regarding the ethics course he needs to complete; and copies of certificates of completion from Mr. Pimpao. The Board tabled this matter until the next meeting. On July 10th, the Board reviewed a copy of the signed settlement letter from Mr. Pimpao; a copy of the Board's May 23rd letter regarding the ethics course he needs to complete; and copies of certificates of completion from Mr. Pimpao. After some discussion, the Board unanimously voted to advise Mr. Pimpao that the courses he took were denied

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 8, 2015 / Page 3

and did not satisfy the requirement in the settlement letter. Advise him that he has 30 days to provide proof that he has signed up for two (2) three-credit college courses on ethics. On September 11, 2014, the Board unanimously voted to send a letter to Mr. Pimpao advising that the professional practice course was accepted by the Board. However, the Construction Management course was not approved and he needs to submit an additional course for board approval to comply with the settlement letter. On February 12, 2015, the Board reviewed information from Mr. Pimpao pertaining to proof and grade for the professional practice course and submits business ethics courses as well as curriculum of three architectural schools for board review and approval. Mr. Zaccone will review the curriculum report to the Board at the April meeting. On April 9, 2015, the Board unanimously voted to inform Mr. Pimpao that in lieu of taking college semester ethics course, the Board requires he take "Applied Ethics for Architects Part I and Part II" offered by Titan Continuing Education; "Business Ethics #ORG B 400"; and a NCARB Monograph on Ethics.

10/8/2015 Mr. Pimpao was sent a second letter in July, by certified and regular mail, certified letter was returned to the board office. No response has been received from Mr. Pimpao.

ACTION: The Board was informed that Mr. Pimpao's architectural license is in expired status. Mr. Zaccone motioned to flag his record in the licensing system that he is to appear before the Board to demonstrate that he has complied with all conditions of the settlement letter before his license can be reinstated. Mr. Margiotta seconded the motion. It passed unanimously.

B Correspondence

1 Copy of a July 20, 2015 letter from John A Casolaro concerning his eligibility to sit for Architectural Registration Examination (ARE). On September 10, 2015, subsequent to reviewing the information submitted, the Board unanimously voted to inform Mr. Casolaro that the Board will accept the 1.74 years of training from NCARB. However, New Jersey requires a total of three calendar years of experience and you will have to document the remaining 1.26 years of experience by providing a detailed explanation and documentation of your experience.

10/8/2015 Response letter from John Casolaro is attached for Board review.

ACTION: Mr. Zaccone motioned to table this letter until the next meeting for discussion. Ms. Goté seconded the motion. It passed unanimously.

2 Copy of an e-mail from Dave Uhaze, Chief, NJ Department of Community Affairs, concerning electronic plan review and signing and sealing of documents is attached for Board review.

ACTION: Duly noted.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 8, 2015 / Page 4

VI NEW BUSINESS

A Regulation

- 1 Draft regulation concerning digital signing and sealing of documents for Architects and Landscape Architects.

ACTION: Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs met with the Board to discuss the draft regulation. After some discussion, Mr. Soriano motioned to approve the regulation as presented for publication in the *NJ Register*. Mr. Zaccone seconded the motion. It passed unanimously.

- 2 Proposed Re-adoption of regulations concerning the Classification and Pre-qualification of Firms from the Department of Treasury, Division of Property Management & Construction.

ACTION: Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs met with the Board to discuss the draft regulation. After some discussion, the board duly noted this item.

B Landscape Architect Continuing Education Course review report

APPROVE

Green Infrastructure Stormwater Management Techniques - offered by Montclair Univ - Sept 18, 2015 - 8 am to 4:15 pm - **7 hours**

DENY

The following courses appear to be related to “product specification” and is not Landscape Architecture and were denied continuing education credit:

Procedure of and Results Interpretation for ASTM1781 - 12 Standard Test Method for Surface Infiltration Rate of Permeable Unit Pavement offered by Belgard Architectural.

Procedure of and Results Interpretation for ASTM1781 - 12 Standard Test Method for Surface Infiltration Rate of Permeable Unit Pavement - offered by Belgard Architectural.

ACTION: Mr. Soriano motioned to approve the above courses as noted. Mr. Zaccone seconded the motion. It passed unanimously.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 8, 2015 / Page 5

C Correspondence

- 1 Copy of an October 2, 2015 e-mail from Kathy Hillegas, Director, NCARB, concerning Experience Portfolio Documentation Method (Broadly Experienced Intern) comment summary and feedback call along with a copy of the July 1, 2015 memo from Dennis Ward regarding Intern Development Program information is attached for Board review.

ACTION: Duly noted.

- 2 Copy of an October 2, 2015 e-mail from Mike Armstrong, Chief Executive Officer, NCARB, regarding the update on Member Board Feedback on Intern Development Program (IDP) experience portfolio documentation program summary report is attached for Board review.

ACTION: Duly noted.

D Reinstatement of license

The following individual has submitted a reinstatement application with the appropriate reinstatement fees and continuing education credits are submitted for approval.

Jeffrey King III - AI011702 - Exp. 7/2013 - 48 CE hrs required

Summary: Mr. King failed to renew his license by July 31, 2013. Mr. King contacted the Board office and requested a reinstatement application.

- 10/8/2015 On the reinstatement application he checked “yes” to questions 10, 11, 12 and 13 which need to be reviewed in executive session.

ACTION: Subsequent to reviewing documentation, Mr. Zaccone motioned to request Mr. King provide additional information to the Board. Mr. Soriano seconded the motion. It passed unanimously.

VII **REVIEW OF APPLICATIONS**

A. **Applications for Licensure by Credentials**

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure: * - NCARB Council Record Holder

Matthew Canterna*
Daniel J Sirk*
Jonathan P Wolfe*
Daniel J Raih*
Vincent LaTona*
Mark Husser*

Philip J Palmgren*
Timothy Welsh*
Ronald Reim*
Changsoo Park*
Jonathan Miller*
Lee Weintraub*

Dezhang Fang*
Patrick Westerlund*
Mark D Shermeyer*
Christopher Pemberton*
Erin Monaghan*
Daniel R Swif*

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 8, 2015 / Page 6

Bahoor, Luay A*
Jennifer Lee*
Black, James B.*
David A Kinsella*
Allison B Paul*
Joshua Chaiken*

Brown, Bryan M*
Michael Maza*
Alt, James M*
Jeffrey Koch*
Mothusi Phometsi*
James Curtin*

Barney, Daniel J*
Jordan, Andy S*
Steven A Kopp*
Harold A Kwon*
Kurt R Kerns*
Rollie D Childers*

ACTION: Mr. Margiotta motioned to approve the above individuals for licensure by credentials. Mr. Zaccone seconded the motion. It passed unanimously.

BOARD REVIEWED

Gary L Kohn*+

Elliott C Elder*+

+ - Information to be reviewed in Executive Session

ACTION: Subsequent to reviewing documentation in executive session for the above individuals, Mr. Soriano motioned to approve the above two individuals for licensure by credentials. Mr. Zaccone seconded the motion. It passed unanimously.

B. Applications for Examination

The following applicant applied for admission to the Architectural Registration Examination and is recommended by staff:

Wojciech T Suchcicki

ACTION: Mr. Margiotta motioned to approve the above individual to take the Architectural Registration Examination. Mr. Joshi seconded the motion. It passed unanimously.

C Licensure by Examination

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Gregory C. Moormann

Diogo F Santos - PE

ACTION: Mr. Margiotta motioned to approve the above individuals for licensure inasmuch as they have complied with all requirements for licensure. Mr. Soriano seconded the motion. It passed unanimously.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 8, 2015 / Page 7

D Certificate/s of Authorization

- 1 LS ENGINEERING ASSOCIATES CORPORATION** **Architecture+**
150 River Road - Bldg E - Ste E2
Montville NJ 07045

Responsible Architect: Jose Ortiz - License #AI017795

Summary: This application for a Certificate of Authorization to offer architectural and closely allied professional services is submitted by a New Jersey licensed architect who owns 20% of the shares and in business with a Professional Engineer who owns 80% of the shares. This application appears to comply with statutory requirements.

- 2 ANA SOUSA ARCHITECT LLC** **Architecture**
305 E 4th Avenue
Roselle NJ 07203

Responsible Architect: Ana S Sousa - License #AI019328

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 3 PORTELLI ARCHITECTURE, LLC** **Architecture**
105 Hudson Street 10 S
New York NY 10013

Responsible Architect: Paul D Portell - License #AI018715

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares in business. This application appears to comply with statutory requirements.

ACTION: Mr. Margiotta motioned to issue a Certificate of Authorization to the above three firms. Mr. Joshi seconded the motion. It passed unanimously.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 8, 2015 / Page 8

4 NICHOLL FIELD DESIGN, LLC
40 Pinewood Avenue
Hazlet NJ 07734

Architecture

Responsible Architect: Kevin Field - License #AI019323

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 90% of the shares and in business with an unlicensed individual who owns 10% of the shares. This application appears to comply statutory requirements.

ACTION: Mr. Margiotta motioned to approve the above firm for a Certificate of Authorization. Mr. Netta seconded the motion. It passed unanimously.

E Home Inspector Applications

The following individual has applied for a home inspectors license, have met board requirements and are recommended for licensure:

Frank J Bell III

ACTION: Mr. Margiotta motioned to forward the above individual's application for a home inspector license to the Home Inspector Advisory Committee. Mr. Zaccone seconded the motion. It passed unanimously.

VIII LANDSCAPE ARCHITECT APPLICATION REVIEW

A Licensure without examination:

The following individuals submit completed applications for licensure without examination and are recommended for licensure.

* - CLARB Council Record Holder

Shapiro, Micah E+

+ - Information to be reviewed in Executive Session

ACTION: Subsequent to reviewing documentation in executive session for the above individual, Mr. Zaccone motioned to license the above individual inasmuch as he has complied with the requirements for licensure. Mr. Soriano seconded the motion. It passed unanimously.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 8, 2015 / Page 9

BOARD REVIEWED

Rykiel, Scott J

ACTION: Subsequent to reviewing the letter from Morgan State University, Mr. Zaccone motioned to determine Mr. Rykiel's degree substantially equivalent and approve him for licensure. Mr. Soriano seconded the motion. It passed unanimously.

B Certificate/s of Authorization

The following firm has submitted a completed application for a Certificate of Authorization and is recommended for approval.

BOWMAN CONSULTING GROUP, LTD

Landscape Architecture

54 Horsehill Road

Cedar Knolls NJ 07927

Responsible Landscape Architect: William H Hamilton - License #AS000140

ACTION: Mr. Zaccone motioned to issue Certificates of Authorization to the above firm. Ms. Goté seconded the motion. It passed unanimously.

IX CLOSED CASES

The Board closed the following cases at today's meeting:

- 1 ITEM NO. 103700 - COLMYER, Jeff and CIMINO, Tiffany
- 2 ITEM NO. 104857 - MOGLINO, Lou - AI013345 / Lou Moglino, AIA LLC
- 3 ITEM NO. 108306 - JOHNSON, Laurence C - RA - AI008215
- 4 ITEM NO. 108530 - CHEW, Arthur J III - PE

IX PUBLIC COMMENTS

Jerome Eben, AIA, Liaison to NJ AIA, was present and expressed some concerns that AIA have with digital signatures and seals, specifically security. Mr. Eben offered AIA's assistance in having a demonstration of the digital signature process and how it operates with architectural drawings. Mr. Eben extended an invitation to all board members to attend the AIA Convention. He also inquired about allowing New Jersey exam applicants early admission to take the ARE. The Board informed Mr. Eben that the Board did consider a rule change to that effect but it was discovered the statutes require an applicant for the exam to make application to Board for verification of the applicant's education and experience prior to taking the ARE.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 8, 2015 / Page 10

X EXECUTIVE SESSION

Mr. Zaccone motioned to go into executive session for the purposes of conducting the investigative inquiry, reviewing the minutes and other items in executive session. Ms. Goté seconded the motion. It passed unanimously.

XI NEXT MEETINGS

November 12, 2015	Regular Meeting	Union Room - 3 rd Floor
December 10, 2015	Regular Meeting	Union Room - 3 rd Floor

XII ADJOURNMENT

At 2:30 pm, Mr. Zaccone motioned to adjourn the meeting. Mr. Soriano seconded the motion. It passed unanimously.